

ITEM	#CADETS	ISSUED	+/-
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

14. Are items on hand in excess of authorization? (**AR 710-2, para 2-4 and 2-26**)

AUTH'D OVRAGE _____ **ITEM EXCESS** _____

15. Does a physical count of items on the Shelf and the JUMS record match?

16. End item inventory (**JUMS**)

ITEM	SERIAL#	LOCATION
_____	_____	_____
_____	_____	_____
_____	_____	_____

17. Are all required publications on hand or on order? (**Appendix A, CCR 700-1**)

18. Is property being loaned between units without proper documentation or changes to the sub-hand receipt? (**DA Pam 710-2-1, para 5-4**)

19. Are inventories of property book items conducted IAW MPO instructions (if applicable)? (**DA Pam 710-2-1, para 9-6**)

20. Are monthly inventories of weapons and ammunition conducted IAW MPO instructions? (**DA Pam 710-2-1, para 9-6**)

21. Is the MPO notified when a cadet drops from the program (when Government property not recovered), and is notification made within a reasonable time frame (approximately 5 to 7 days)? (**CCR 700-1, para 2-16 and RM&LD web site**)

22. Did the unit comply with the 45 day time limit for initiating the recovery of clothing and equipment procedure? (**CCR 700-1, para 2-16 and RM&LD web site**)

23. Does the supply section have a sequence of events file to keep control of letters going out to recover clothing? (**CCR 700-1, para 2-16 and RM&LD web site**)

